SUBJECT: Request for Proposals (RFP) for Community Needs Assessment **RFP 2027-001**, Scheduled to Open**: October 30, 2026**; Date of Issue: **September 30, 2026**

FROM: Adam Velez, Sr. Director, Compliance and Systems Support

DATE: October 20, 2026

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED REQUEST FOR PROPOSALS

CHANGE: Proposal Due date is hereby extended to 12:00PM CST on November 13, 2026.

CHANGE: RFP Section 009 – Instructions for Submitting Proposals, Paragraph 2, is hereby amended to read, "RESPONDENT shall submit one (1) original signed in ink, five (5) hard copies and one (1) USB drive which contains the Proposal in Microsoft Word or PDF format in a sealed package clearly marked with the project name, "**Community Needs Assessment, RFP 2027-001**" on the front of the package by **no later than 12:00 P.M. CST on November 13, 2026."**

CHANGE: RFP Section 013 – Schedule of Events is hereby amended to read:

RFP Release Date:	September 30, 2026
Pre-Submittal Conference	10:00 A.M. CST on October 8, 2026
Final Questions Accepted:	12:00 P.M. CST on October 16, 2026
Proposal Due:	12:00 P.M. CST on November 13, 2026

All other RFP conditions remain unchanged.

RFP documents may be downloaded from http://www.chcsbc.org/contracting-opportunities/