



SUBJECT: Request for Qualifications (RFQ) for Real Estate Broker Services **RFQ 2025-010**,
Scheduled to Open: **July 8, 2025** Date of Issue: **June 2, 2025**

FROM: Adam Velez
Sr. Director, Compliance and Systems Support

DATE: June 12, 2025

THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED REQUEST FOR PROPOSAL

EDIT: RFQ 2025-010, Section 004 – Scope of Services, #2, 6th bullet point, is hereby amended to read, “Assist with marketing and sale of CENTER-owned property according to applicable requirements of the Texas Government Code.”

EDIT: RFQ 2025-010, Section 004 – Scope of Services, #12, is hereby amended to read, “Provide regular progress reports to the CENTER’S Safety, Security, Infrastructure, Facilities and Fleet (SSIFF) leadership and the Sr. Director of Compliance & Systems Supports.”

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 010, RESTRICTIONS ON COMMUNICATION

Question 1: Will this be a new partnership, or is there an existing broker relationship?

Response: The Center currently has a broker, but is required to reprocur this service every five (5) years, at minimum.

Question 2: In addition to the brokerage services, is the Center interested in any other ancillary services, such as construction planning, or appraisal?

Response: No.

Question 3: Under Scop of Services, Section 2, there is reference of marketing and selling Center-owned property according to applicable requirement of the California Government Code. Will the Scope of Services, required by the Center, consist of selling and marketing properties in California as well as Texas?

Response: No, please refer to RFQ 2025-010, Revised 06/12/2025, Section 004 – Scope of Services, 6th bullet point.

All other RFP conditions remain unchanged.

RFP documents may be downloaded from <http://www.chcsbc.org/contracting-opportunities/>