



## The Center for Health Care Services

**SUBJECT:** Request for Proposal (RFP) for Auditor Services for The Center for Health Care Services Foundation **RFP 2025-002**, Scheduled to Open: **December 10, 2024** Date of Issue: **October 24, 2024**

**FROM:** Adam Velez  
Sr. Director, Contracting and Procurement

**DATE:** November 25, 2024

### **THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED REQUEST FOR PROPOSAL**

The Center has hereby amended the Due Date for the above-referenced solicitation to 12:PM CST, on December 10, 2024.

**Edit:** RFP 2025-002, page 1, Proposals Due is hereby amended to read, "Proposals Due: 12/10/2024."

**Edit:** RFP 2025-002, Section 009 – Submission of Proposal, paragraph 2, 1<sup>st</sup> sentence, page 7, is hereby amended to read, "RESPONDENT shall submit one (1) original, signed in ink, six (6) hard copies and one (1) USB drive which contains the Proposal in Microsoft Word or PDF format in a sealed package clearly marked with the project name, "**Auditor Services for the Center for Health Care Services Foundation, RFP 2025-002**" on the front of the package or by **no later than 12:00 P.M. CST on December 10, 2024.**"

**Edit:** RFP 2025-002, Section 013 – Schedule of Events, page 10, is hereby amended to read:

|                           |                          |
|---------------------------|--------------------------|
| RFP Release Date:         | 10/24/2024               |
| Pre-Submittal Conference: | 11:00 A.M. on 10/31/2024 |
| Final Questions Accepted: | 12:00 P.M. on 11/07/2024 |
| Proposal Due:             | 12:00 P.M. on 12/10/2024 |

**All other RFP conditions remain unchanged.**

RFP documents may be downloaded from <http://www.chcsbc.org/contracting-opportunities/>