



AGENDA

BOARD OF TRUSTEES

Daniel T. Barrett
Chairman

Mary Rose Brown
Vice Chairman

Dr. Donnie Windham
Whited
Secretary

Graciela A. Cigarroa
Treasurer

Roberta L. Krueger, M.D.
Hon. Sandee Marion
Hon. Polly Jackson Spencer
Richard P. Usatine, M.D.
Margaret M. Vera

Sheriff Javier Salazar
Ex-Officio Member

Sam Williams, Jr.
Member Emeritus

Ira Smith, Jr.
Member Emeritus

Jelynn LeBlanc Jamison
*President/
Chief Executive Officer*

**BEXAR COUNTY BOARD OF TRUSTEES
FOR MENTAL HEALTH
MENTAL RETARDATION SERVICES
d/b/a
THE CENTER FOR HEALTH CARE SERVICES
REGULAR BOARD MEETING
Tuesday, June 11, 2024
6:00 p.m.**

**CALL MEETING TO ORDER
CERTIFICATION OF QUORUM**

PLEDGE OF ALLEGIANCE

CITIZENS TO BE HEARD

I. APPROVAL OF MINUTES – Regular Board Meeting, April 9, 2024

II. BOARD CHAIRMAN REPORT

III. PRESIDENT/CHIEF EXECUTIVE OFFICER REPORT

- Leadership Briefing
- Chief Medical Officer's Report – *Dr. Amber Pastusek*
- Contracts executed by the President/CEO over \$50,000 and under \$100,000 for the months of April 2024 and May 2024.

IV. CONSENT AGENDA

1. Review and Approve Acceptance of the CY 2024 First Quarter Performance Report of the Center's 401(a) and 457(b) Accounts from Morgan Stanley
– *Hunter Stanco*
2. Review and Approve the Proposed Membership to the Center for Health Care Services Foundation Board
– *Leonard B. Rodriguez*
3. Review and Approve Acceptance of the Center's Financial Statements for the period ending February 29, 2024, and March 31, 2024 – *Robert Guevara*
4. Review and Approve authority for the President/CEO to Negotiate and Execute a Contract with Prosumers International for the Provision of Consumer Operated Services – *Adam Velez*

5. Review and Approve authority for the President/CEO to Negotiate and Execute a Contract with Pamela W. Deegear for the Provision of Grant Writing Services – *Adam Velez*
6. Review and Approve authority for the President/CEO to Negotiate and Execute a Contract with Relias, LLC for the Provision of a Learning Management System – *Adam Velez*
7. Review and Approve authority for the President/CEO to Negotiate and Execute a Contract with Canon U.S.A. Inc. for the provision of a Center Print Shop Printer – *Adam Velez*
8. Review and Approve a Resolution authorizing the President/CEO to request to the Texas Department of Housing and Community Affairs (TDHCA) to become a Reservation System Participant to access HOME funds an authorizing the Clinical Director to execute certain documents on behalf of The Center for Health Care Services. – *Robert Guevara*

V. INDIVIDUAL ITEMS FOR REPORT, DISCUSSION & APPROPRIATE ACTION

1. Review and Approve the Budget Assumptions and Center Wide Targets for Fiscal Year 2025 – *Robert Guevara*
2. Cyber Security FY 2024 Mid-Year Report – *Tremaine Butler*
3. Board Annual Training
 - a. Consumer Rights – *Cynthia Martinez*
 - b. Cultural Competency – *Cynthia Martinez*
 - c. Corporate Compliance & Ethics 101 – *James Chapman, Frank Garza*
 - d. Open Meetings – *Frank Garza*

VI. INFORMATIONAL ITEMS

1. HHSC Performance Contract Metrics & Outcomes FY 2024 Mid-Year Report – *Jennifer Flores*
2. Utilization Management FY 2024 Mid-Year Report – *Lauren Estrada*
3. Compliance Department FY 2024 Mid-Year Report – *Crystal Paz-Barrera*
4. Contracting and Procurement FY 2024 Mid-Year Report – *Adam Velez*
5. CCBHC FY 2024 Mid-Year Report – *Tab Montemayor*

VII. EXECUTIVE SESSION (DISCUSSION ONLY: CLOSED TO THE PUBLIC) PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE 551.071 (Consultation with General Counsel)

(Executive Session Items may be discussed and acted upon, if appropriate, in Open Session)

551.071 (Consultation with General Counsel): Advise on matters in which the duty of the General Counsel to the Center under the Texas Disciplinary Rules of Professional Conduct of the State of Texas clearly conflicts with Chapter 552 of the Texas Government Code

- A. Discussion regarding President/CEO Contract Terms
- B. Discussion regarding terms and outstanding issues with Haven for Hope contract
- C. Discussion regarding terms and outstanding issues with Bexar County contracts

VIII. RECONVENE OPEN SESSION

Discussion and Appropriate Action Regarding Executive Session Item

IX. REPORTS

1. TEXAS COUNCIL OF COMMUNITY MHMR CENTERS, INC. BOARD – *Daniel T. Barrett*
2. TEXAS COUNCIL RISK MANAGEMENT FUND BOARD – *Robert Guevara*
3. TEJAS HEALTH MANAGEMENT BOARD – *Robert Guevara*

X. ADJOURNMENT

Accessibility Statement

This meeting site is accessible to disabled persons. Persons with disabilities who plan to attend this meeting and who may need assistance should contact CHCS at 210-261-1006 two working days prior to the meeting so that the appropriate arrangements can be made.

6800 Park Ten Blvd, Suite 200-S is wheelchair accessible and accessible parking spaces are available.

The Center for Health Care Services Board of Trustees reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney) § 551.072 (Deliberations about Real Property) and § 551.074 (Personnel Matters).