

**FINANCE COMMITTEE MEETING  
AGENDA**

**BOARD OF TRUSTEES**

Daniel T. Barrett  
*Chairman*

Mary Rose Brown  
*Vice Chairman*

Donnie Windham Whited  
*Secretary*

Graciela A. Cigarroa  
*Treasurer*

Roberta L. Krueger, M.D.  
Hon. Sandee Marion  
Hon. Polly Jackson Spencer  
Richard P. Usatine, M.D.  
Margaret M. Vera

Sheriff Javier Salazar  
*Ex-Officio Member*

Sam Williams, Jr.  
*Member Emeritus*

Ira Smith, Jr.  
*Member Emeritus*

Jelynn LeBlanc Jamison  
*President/  
Chief Executive Officer*

November 16, 2023  
12:30 P.M.

**I. CALL MEETING TO ORDER/ CERTIFICATION OF QUORUM**

**II. APPROVAL OF MINUTES**

Finance Committee Meeting of September 21, 2023

**III. ADMINISTRATIVE OPERATIONS REPORT – Robert Guevara**

Accounting Department – August 2023 and September 2023 Reports

- Review of the Center’s Checks
- Wire Transfers
- Line of Credit Disbursements

**IV. ACTION ITEMS**

1. Review and Recommendation to the Board of Trustees for Acceptance of the CY 2023 Third Quarter Performance Report of the Centers 401(a) and 457(b) Accounts from Morgan Stanley – *Hunter Stanco*
2. Review and Recommendation to the Board of Trustees for Acceptance of the Center’s Financial Statements for the period ending August 31, 2023, and September 30, 2023 - *Robert Guevara*
3. Review and Recommendation of Approval by the Board of Trustees for the President/CEO to negotiate and execute a contract with Acepex Management Corporation for the provision of Facilities Maintenance Services. – *Adam Velez*

**V. INFORMATIONAL ITEM**

Finance Fiscal Year 2023 End of Year Report

**VI. REVIEW OF DATE FOR NEXT MEETING**

The next Finance Committee Meeting is scheduled for January 18, 2024, at 12:30 pm.

## VII. ADJOURNMENT

### **Accessibility Statement**

*This meeting site is accessible to disabled persons. Persons with disabilities who plan to attend this meeting and who may need assistance should contact CHCS at 210-261-1006 two working days prior to the meeting so that appropriate arrangements can be made. 6800 Park Ten Blvd, Suite 200-S is wheelchair accessible and accessible parking spaces are available.*

*The Center for Health Care Services Finance Committee reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney) § 551.072 (Deliberations about Real Property) and § 551.074 (Personnel Matters).*