



## The Center for Health Care Services

**SUBJECT:** Request for Proposal (RFP) for Employee Benefit Plans, **RFP 2023-014**, Scheduled to Open: **September 1, 2023** Date of Issue: **August 2, 2023**

**FROM:** Adam Velez  
Sr. Director, Contracting and Procurement

**DATE:** August 3, 2023

### **THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED REQUEST FOR PROPOSAL**

1. Edit: RFP Section 004 – Scope of Services, Exhibits, page 5, is hereby amended to include the following:
  - Exhibit A – CHCS Premiums Vs. Claims Report
  - Exhibit B – CHCS Supplemental Health Claims Report
  - Exhibit C – Accident Insurance Cert
  - Exhibit D – Accident Insurance POI
  - Exhibit E – Critical Illness Cert
  - Exhibit F – Critical Illness POI
  - Exhibit G – Dental Passive MAC Basic Cert
  - Exhibit H – Dental Passive PPO Enhanced Cert
  - Exhibit I – Dental POI
  - Exhibit J – Dental Prepaid DHMO GDSA
  - Exhibit K – Dental Prepaid EOC
  
2. Edit: RFP Section 014 – Insurance Requirements, 1<sup>st</sup> paragraph, 1<sup>st</sup> sentence is hereby amended to read:

“Prior to the commencement of any work under this Agreement, Respondent shall furnish copies of all required endorsements and completed Certificate(s) of Insurance to the Center’s Contract & Procurement Division, which shall be clearly labeled “**Employee Benefit Plans**” in the Description of Operations block of the Certificate.”
  
3. Edit: RFP Exhibit B – Price Schedule, page 24, is hereby amended to correct the rate tables for “Dental Monthly Fees” and “Accident Plan Monthly Rates,” allowing for respondent rate proposal.

**All other RFP conditions remain unchanged.**

RFP documents may be downloaded from <http://www.chcsbc.org/contracting-opportunities/>