



The Center for Health Care Services

SUBJECT: Request for Proposal (RFP) for Insurance Brokerage Consultant Services, **RFP 2022-004**, Scheduled to Open: **April 1, 2022**; Date of Issue: **February 15, 2022**

FROM: Adam Velez
Sr. Director, Contracting and Procurement

DATE: March 24, 2022

THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED REQUEST FOR PROPOSAL

1. Change: Proposal due date has changed to April 7, 2022.
2. Change: RFP Section 009 – Submission of Proposal, 2nd paragraph, 1st sentence, page 8, to read as follows: “Respondent may submit a response by submitting one (1) original, signed in ink, five (5) copies of the response and one (1) USB drive which contains the Proposal in Microsoft Word format in a sealed package clearly marked with the project name, “**Insurance Brokerage Consultant Services, RFP 2022-004**” by **no later than 12:00 P.M. Central Standard Time on 04/07/2022.**
3. Change: RFP Section 013 – Schedule of Events – Proposal Due date to 12:00 P.M on April 7, 2022.

All other RFP conditions remain unchanged.

RFP documents may be downloaded from <http://www.chcsbc.org/contracting-opportunities/>