



The Center for Health Care Services

SUBJECT: Request for Proposals (RFP) for Agency of Record Services, **RFP 2021-014**, Scheduled to Open: **June 23, 2021**; Date of Issue: **April 8, 2021**

FROM: Adam Velez
Director, Contracting and Procurement

DATE: June 22, 2021

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED REQUEST FOR PROPOSAL

1. Change: Proposal due date has changed to July 12, 2021
2. Change: RFP Section 009 – Submission of Proposal, 2nd paragraph, 1st sentence, page 7, to read as follows: “Respondent may submit a response by submitting one (1) original, signed in ink, five (5) copies of the response and one (1) USB drive or six (6) USBs containing a copy of the entire Response in Microsoft Word or Adobe PDF format in a sealed package clearly marked with the project name, “**Agency of Record Services, RFP 2021-014**” by **no later than 12:00 P.M. Central Standard Time on 7/12/2021.**
3. Change: RFP Section 013 – Schedule of Events – Proposal Due date to 12:00 P.M on 7/12/2021.