



## The Center for Health Care Services

**SUBJECT:** Request for Bids (RFB) for Roof Replacement and Repair Services, **RFB 2018-011**,  
Scheduled to Open: **April 27, 2018**; Date of Issue: **March 28, 2018**

**FROM:** Adam Velez  
Contract Administrator

**DATE:** April 6, 2018

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED REQUEST FOR BIDS**

**THE ABOVE MENTIONED REQUEST FOR BIDS IS HEREBY AMENDED AS FOLLOWS:**

1. Add the following to RFB Section 007 – Walk Through & Pre-Submittal Conference: “A Walk Through has been scheduled on April 12, 2018. Walk through begins at 9:00 AM at 2711 Palo Alto, San Antonio, Texas, 78211. Please see schedule below.”

2. Change: RFB Section 004 – Scope of Work – XI. Scope of Services for New TPO Roof – 4. to read as follows: “Install a 60 Mil TPO roof system with a 20 year written manufacturer’s guarantee.”

3. Change RFB Section 011 – Schedule of Events to read as follows:  
“Following is a list of **projected dates/times** with respect to this RFB:

RFB Release Date:	March 28, 2018
Walk Through – 2711 Palo Alto	9:00 A.M. on April 2, 2018
<b>Walk Through – 2711 Palo Alto</b>	<b>9:00 A.M. on April 12, 2018</b>
Pre-Submittal Conference:	10:00 A.M. on April 3, 2018
Final Questions Accepted:	12:00 P.M on April 16, 2018
Bid Due:	12:00 P.M. on April 27, 2018

4. Change: RFB Section 007 - Walk Through & Pre-Submittal Conference - paragraph 8 to read as follows: “Respondents may submit their Questions pertaining to this RFB to Adam Velez, Contract Administrator, by email to [AVelez@chcsbc.org](mailto:AVelez@chcsbc.org), please carbon copy [contracts@chcsbc.org](mailto:contracts@chcsbc.org) before April 16, 2018 at 12:00 p.m. Please refrain from contacting the Center’s Board of Trustees

members during the search process and direct all inquiries to the contact person listed above. A written response to questions will be posted to the Center's website by 5:00 p.m. on April 17, 2018. Only those written questions received prior to the April 16, 2018 deadline will be addressed.

5. Change: RFB Section 009 – Restriction on Communication - paragraph 2 – 2nd sentence to read as follows: Respondents may submit written questions concerning this RFB to the Staff Contact Person listed below until 12:00 PM, Local Time, April 16, 2018. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail to:

6. Change: RFB Section 004 – Scope of Work - X. Locations – 7. to read as follows:

“1920 Burnet (1,983 S.F. Tar and Gravel Roof)

- Apply overlay with TPO material
- Apply sealcoat, flashing, and waterproofing around vent stacks
- Repair Parapet wall
- Provide new flashing and water proofing as needed
- Coordinate with HVAC contractor and Center for HVAC replacement (CHCS will provide information of HVAC contractor)”

**QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 009, RESTRICTIONS OF COMMUNICATION:**

Question 1: Please share sign in sheets, if possible.

Response: Please see attached sign in sheets, posted as separate document.

Question 2: Will core samples be provided by Center or will the vendor do their own core sample?

Response: No, due to the fact the Center expects all roofs to be new, this would include replacing all decking and insulation.

Question 3: The word “demo”, does that include all the way to the deck?

Response: The Center expects all decking and insulation to be replaced before new roof is installed.

Question 4: On 601 N. Frio, 227 Drexel A and 711 Josephine, statement “Demo Roof” is that TPO only or Tapered Insulation systems as well?

Response: Yes, tapered insulation system as well.

Question 5: In regards to the TPO, why not request 60 mil vs 45 mil?

Response: Please refer to change no. 2 above.

Question 6: Will there be another walk through? If so, when?

Response: Yes. Please see change No. 1 above.

Question 7: If coping is present, will it need to be replaced?

Response: Yes.

**QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 007, WALKTHROUGH & PRE-SUBMITTAL CONFERENCE:**

On April 3, 2018, the Center for Health Care Services hosted a Pre-Submittal Conference to provide information and clarification for the RFB for Roofing Replacement and Repair Services. Below is a list of questions that were asked at the pre-submittal conference. The Center's official response to questions asked is as follows:

Question 1: When is the contractor able to start?

Response: We have yet to determine a date but it will be after June 12<sup>th</sup> Board of Trustees meeting.

Question 2: Will the contractor be able to start June 12<sup>th</sup>?

Response: No, the Board of Trustees will approve the recommendation to enter into contract and negotiate on behalf of the Center.

Question 3: Will a public bid opening be held?

Response: Bids will be opened publicly and read aloud at 1:00 PM on the day the bids are due. Bid openings are held at the Center for Health Care Services, located at 6800 Park Ten Blvd. Suite 200-S, San Antonio, Texas 78213.

Question 4: If only one vendor submits a bid, will they be awarded the contract?

Response: Per Section 010 – Award of Contract and Reservation of Rights – The Center reserves the right to award one, more than one or no contract(s) in response to this RFB.

**All other RFB conditions remain unchanged.**

RFB documents may be downloaded from <http://www.chcsbc.org/current-rfps/>  
Thank you.

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