

TITLE: BOARD ANNUAL SELF-ASSESSMENT

PURPOSE: To discharge the Board's fidelity to required management oversight responsibilities set out in the Texas Health and Safety Code and the Texas Administrative Code in ensuring that the Board is conducting its activities in its fiduciary responsibility to the Center and the community.

[Keywords: Annual Self-Assessment, Conflict of Interest, Ethical Code of Conduct]

POLICY STATEMENT:

The Board shall annually conduct a self-assessment of the accomplishment of its established policies and management oversight responsibility, identifying its strength and weaknesses in compliance with state law effecting governance policies and practice, direction and implementation; evaluating intra-Board cooperation in pursuing purpose and direction; and compliance and adherence to the principals of conflict of interest, and ethical code of conduct.

POLICY ELABORATION:

I. GUIDING PRINCIPALS

The Board shall develop and conduct a written self-assessment to measure and evaluate the accomplishment and effectiveness of the Board in discharging the Board's fiduciary responsibilities set out in state law and administrative policies effecting governance policies and practices, direction and implementation.

The written self-assessment tool to measure and evaluate the collective effectiveness of the Board membership intra-

cooperation in the discharge of the Board's business affairs and demonstrated leadership.

The Board shall receive annually refresher training in the principals of conflict of interest and ethical code of conduct and upon completion shall acknowledge the training received by completing a written declaration of the training received.

II. TIMELINES

The Board self-assessment tool shall be developed and approved by the Board not later than the second (2) Regular Board meeting following the close of each fiscal year and completed by the Board not later than the fourth (4) Regular Meeting of the Board at the close of each fiscal year, for the evaluation of performance by the Board in the prior fiscal year.

The refresher training and completion of the required declaration may be accomplished at any time throughout the fiscal year and be presented in such informational media as the Board shall direct.

III. DISPOSITION OF COMPLETED SELF-ASSESSMENT AND TRAINING DECLARATION

The results of the Board self-assessment shall be shared by the Board members and filed with the Administrative Files of the Board. The declaration of completed training shall be placed in Administrative File of each individual Board Member.

REFERENCE/BIBLIOGRAPHY:

OFFICE OF PRIMARY RESPONSIBILITY:

Executive Administration