



**THE CENTER**  
**FOR HEALTH CARE SERVICES**  
*Mental Health & Substance Abuse Solutions*

Where hope and healing begin.

**AGENDA**

**BEXAR COUNTY BOARD OF TRUSTEES FOR MENTAL HEALTH  
MENTAL RETARDATION SERVICES  
d/b/a  
THE CENTER FOR HEALTH CARE SERVICES**

**REGULAR BOARD MEETING**

Tuesday, June 13, 2017

Administrative Office

6800 IH 10 West, Suite 200-S

San Antonio, Texas 78213

6:00 p.m.

**BOARD OF TRUSTEES**

**Daniel T. Barrett**  
*Chairman*

**Charles "Sam" Bowker**  
*Vice Chairman*

**Graciela A. Cigarroa**  
*Secretary*

**Margaret A. Kelley, M.D.**  
*Treasurer*

**Mary Rose Brown**  
**Polly Jackson Spencer,**  
*Retired Judge*  
**Richard P. Usatine, M.D.**  
**Margaret M. Vera**  
**Donnie W. Whited**

**Ira Smith, Jr.**  
*Member Emeritus*

**Sam Williams, Jr.**  
*Member Emeritus*

**Jelynn LeBlanc Burley**  
*President*  
*Chief Executive Officer*

**Robert Guevara**  
*Chief Operating Officer*

**April Johnson-Calvert**  
*Chief Financial Officer*

**Robert L. Jimenez, M.D.,**  
**F.A.P.A.**  
*Acting Chief Medical Officer*

**CALL MEETING TO ORDER  
CERTIFICATION OF QUORUM**

**PLEDGE OF ALLEGIANCE**

**CITIZENS TO BE HEARD**

**IN RECOGNITION OF MR. CHARLES "SAM" BOWKER FOR HIS LEADERSHIP AND SERVICE  
AS A MEMBER OF THE CENTER'S BOARD OF TRUSTEES – Daniel Barrett**

**1. APPROVAL OF MINUTES**

- Regular Board Meeting, April 11, 2017

**2. BOARD CHAIRMAN'S REPORT**

- Communications/Legislative Report – Allison Greer
- CHCS Foundation/Fundraising Activities – Sheila Marlow Due
- Consideration of Board Guidance for Preparation of the FY 2017-18 Budget

**3. PRESIDENT/CHIEF EXECUTIVE OFFICER'S REPORT**

- Leadership Briefing
- Contracts executed by the President/CEO over \$50,000 and under \$100,000 for the months of April & May 2017

## CONSENT AGENDA

*Items on the Consent Agenda may be removed at the request of any Board member and considered at another appropriate time on this agenda. Placement on the Consent Agenda does not limit the possibility of any presentation, discussion or approval at this meeting. Under no circumstances does the Consent Agenda alter any requirements provided under Texas Government Code Chapter 551, Texas Open Meetings Act.*

### 4. **PLANNING & OPERATIONS COMMITTEE** (Polly Jackson Spencer, Chair)

1. Ratification of the Contract Renewal Amendment with the Texas Health and Human Services Commission (HHSC) for the provision of Early Childhood Intervention (ECI) Services – *Melissa Tijerina*
2. Ratification of the Contract Renewal Amendment with the Texas Health and Human Services Commission (HHSC) for the provision of Mental Health First Aid (MHFA) Services – *Melissa Tijerina*
3. Approval of the Contract First Amendment with Family Endeavors for the provision of clinical staffing services to the CHCS Child Crisis Respite Program – *Melissa Tijerina*

### 5. **FINANCE COMMITTEE** (Charles S. Bowker, Chair)

Ratification of the addition of Mrs. Jelynn LeBlanc Burley, President/Chief Executive Officer, as a Trustee and Retirement Plan Administrator for the Center's 401(a) and 457(b) plans  
– *April Johnson-Calvert*

## INDIVIDUAL ITEMS FOR REPORT, DISCUSSION & APPROPRIATE ACTION

### 6. **APPROVAL FOR THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE THE SUBCONTRACT FOR COURTYARD MANAGEMENT AND OPERATION SERVICES BETWEEN THE CENTER (CHCS) AND HAVEN FOR HOPE ON TERMS AND CONDITIONS APPROVED BY GENERAL COUNSEL**

### 7. **PLANNING & OPERATIONS COMMITTEE** (Polly Jackson Spencer, Chair)

1. Approval of the Proposed Membership Appointments and Re-appointments to the Public Network Advisory Committee (PNAC) – *Cynthia Martinez*
2. Approval of the Tejas Behavioral Health Restated Interlocal Agreement between Austin-Travis County Mental Health Mental Retardation d/b/a Austin Travis County Integral Care; and Bluebonnet Trails Community Mental Health and Mental Retardation d/b/a Bluebonnet Trails Community Services; and Bexar County Board of Trustees for Mental Health Mental Retardation Services d/b/a The Center for Health Care Services; and El Paso MHMR d/b/a Emergence Health Network; and Tropical Texas Behavioral Health – *Robert Guevara*
3. Ratification of the Locumtenens.com Client Agreement for the provision of temporary clinical staffing services to date, and Approval of the Agreement through September 30, 2018  
– *Robert Guevara*

4. Ratification of the Consilium Staffing Agreement for the provision of temporary clinical staffing services and Approval of the Agreement through September 30, 2018 – *Robert Guevara*
5. Approval of the Interlocal Agreement Renewal Amendment with The Harris Center for Mental Health and IDD for the provision of Crisis Intervention Helpline Services – *Dr. Roberto Jimenez*

**8. FINANCE COMMITTEE (Charles S. Bowker, Chair)**

Acceptance of the Center's Financial Statements for the period ending April 30, 2017  
– *Tom Cobb*

**EXECUTIVE SESSION (DISCUSSION ONLY: CLOSED TO THE PUBLIC)  
PURSUANT TO TEXAS GOVERNMENT CODE, CHAPTER 551, SECTION:**

*(Executive Session Items may be discussed and acted upon, if appropriate, in Open Session).*

551.071 (Consultation with General Counsel): Advice on matters agendized in which the duty of the General Counsel to the Center under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 552 of the Texas Government Code

551.074 (a)(1) (Personnel Matters): For the purpose to deliberate the appointment, employment, evaluation reassignment, duties, discipline, or dismissal of a public officer or employee

Discussion of legal and personnel issues relating to Center management and operations

**OPEN SESSION**

Discussion and Appropriate Action Regarding Executive Session Items

**REPORT ON THE ACTIVITIES OF THE TEXAS COUNCIL OF COMMUNITY MHMR CENTERS, INC. BOARD** – Charles "Sam" Bowker

**REPORT ON THE ACTIVITIES OF THE TEJAS HEALTH MANAGEMENT BOARD** – Robert Guevara

**REPORT ON THE ACTIVITIES OF THE TEXAS COUNCIL RISK MANAGEMENT FUND BOARD** – Robert Guevara

**ADJOURNMENT**