



The Center for Health Care Services

SUBJECT: Request for Bids (RFB) for Ambulance Transportation Services, **RFB 2017-005**,
Scheduled to Open: **September 18, 2017**; Date of Issue: **August 25, 2017**

FROM: Adam Velez
Contract Administrator

DATE: September 6, 2017

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. III - TO THE ABOVE REFERENCED REQUEST FOR
BIDS**

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 009, RESTRICTIONS OF COMMUNICATION:

Question 1: Is the pre-submittal conference mandatory?

Response: No.

Question 2: The General Information Form (RFB Attachment A, Part One) requests the "Total Number of Current Clients/Customers." Are you referring to the number of clients/customers we have in San Antonio and Bexar County?

Response: Yes.

Question 3: Could you clarify what is meant by "individual cost" vs. "extended cost" on RFB Attachment B – Price Schedule?

Response: The extended cost is the individual cost multiplied by the quantity of the item that was requested. For example, on Attachment B - Price Schedule, Number 1, we requested an estimated amount of 620. If the individual cost is \$1, you will have an extended cost of \$620 ($\1×620).

Question 4: Will the contracted provider be allowed to use a subcontractor to fulfill the contract?

Response: Per Section 008 – Instructions for Bidders – The Bidder must indicate whether or not it will be subcontracting portion(s) of services contained in this RFB's Scope of Services. If so, indicate the name of the subcontractor and the portion of the work, which will be subcontracted. Provide the subcontractor's qualifications that meet the requirements of the Scope of Services. The Center reserves the right to refuse the selection of any subcontractor(s) by Contractor for reasonable cause.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 007, PRE-SUBMITTAL CONFERENCE:

On September 1, 2017, the Center for Health Care Services hosted a Pre-Submittal Conference to provide information and clarification for the RFB for Ambulance Transportation Services. Below is a list of questions that were asked at the pre-submittal conference. The Center's official response to questions asked is as follows:

Question 1: Is this solicitation based on low price?

Response: Yes.

Question 2: What is the process for managed care and prior authorizations? Who is responsible for the PAN number?

Response: The Center's Crisis unit is considered urgent/emergent in nature, the awarded vendor would be responsible for PAN number.

Question 3: Do you get appointments at other clinics?

Response: Yes, but they are not of high volume.

Question 4: Do you require all pages of the Request for Bids, or what do we need to submit?

Response: Per Section 008 – Instructions for Bidders – submit one original bid, signed in ink and two copies of the bid enclosed in a sealed envelope. Pages that need to be submitted include pages sixteen (16) through twenty-two (22).

Question 5: Do HUB certifications receive priority?

Response: No, however, it is the goal of The Center to do outreach to vendors who have registered on the State of Texas' website as a Historically Underutilized Business in order to offer opportunities to those businesses.

All other RFP conditions remain unchanged.

RFP documents may be downloaded from <http://www.chcsbc.org/current-rfps/>

Thank you.
