



The Center for Health Care Services

SUBJECT: Request for Proposals (RFP) for Medical/Psychiatric Recruitment Services, **RFP 2018-001**, Scheduled to Open: **September 21, 2017**; Date of Issue: September 5, **2017**

FROM: Adam Velez
Contract Administrator

DATE: September 12, 2017

THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED REQUEST FOR PROPOSALS

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 009, RESTRICTIONS OF COMMUNICATION:

Question 1: Do you have an estimated quantity for the positions listed in the second table (FP, PA, NPs) of RFP Attachment B – Price Schedule?

Response: No.

Question 2: How should we express pre-approved direct expenses incurred on Client's behalf, such as travel for consultant and interview expenses for candidates?

Response: All consultant fees should be included in flat recruitment fee. Expenses to be incurred for candidate interviews will be billed separately to the Center; these expenses will not be part of flat fee). Expenses to be incurred for candidate interview must be approved by The Center prior to purchase.

All other RFP conditions remain unchanged.

RFP documents may be downloaded from <http://www.chcsbc.org/current-rfps/>

Thank you.
